

Fees and Charges 2021/22

Department: **Housing Revenue Account**
Area: **Leaseholder Service Charges**

| Reference/ Area | Fee/Charge Title | Area | Description | Unit of Measure | Charges 2020/21 | Charges 2021/22 | Change from prior year (actual) | Change from prior year (%) |
|-----------------------------|--|-----------|---|-----------------|-----------------|-----------------|---------------------------------|----------------------------|
| Leaseholder Services | | | | | | | | |
| LHS | Pre-assignment - standard fee | Ops - LHS | Service charge related info requested by the sellers solicitor to go to the buyers solicitor. | | £235.00 | £235.00 | NIL | n/a |
| LHS | Pre-assignment - express fee | Ops - LHS | Service charge related info requested by the sellers solicitor to go to the buyers solicitor. | | £290.00 | £290.00 | NIL | n/a |
| LHS | Enfranchisement statutory and voluntary | Ops - LHS | Charges related to approval of proposed areas/inspection | | 245,00 | 245,00 | NIL | n/a |
| LHS | Deed of Variation | Ops - LHS | Windows and doors | | £110.00 | £110.00 | NIL | n/a |
| LHS | Lease extension- Section 42 - Statutory and Voluntary | Ops - LHS | | | £0.00 | £0.00 | NIL | n/a |
| LHS | Request copy lease | Ops - LHS | | | £15.00 | £15.00 | NIL | n/a |
| LHS | Deed of Postponement | Ops - LHS | | | £0.00 | £0.00 | NIL | n/a |
| LHS | Alterations request fee | Ops - LHS | | | £128.50 | £128.50 | NIL | n/a |
| LHS | Deed of Covenant | Ops - LHS | | | £0.00 | £0.00 | NIL | n/a |
| LHS | Remortgage administration (not currently) | Ops - LHS | | | £0.00 | £235.00 | Up to £235 | n/a |
| LHS | Service charge data - if LH wants to go back more than 12 months - hourly rate | Ops - LHS | | hourly | £36.00 | £36.00 | NIL | n/a |

Fees and Charges 2020/21

Department:

Re

Area:

Re (Other)

| Reference/ Area | Fee/Charge Title | Area | Description | Service Lead (person submitting charge) | Unit of Measure | Charges 2020/21 | Charges 2021/22 | Change from prior year (actual) | Change from prior year (%) | Comments | Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product) | Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary) | Additional detail for new charges / above inflation |
|----------------------------|-----------------------------------|----------------------------|--|---|-----------------------|-----------------|-----------------|---------------------------------|----------------------------|----------|---|--|--|
| Strategic Planning & Regen | | | | | | | | | | | | | |
| Re | SPR 1 Strategic Planning & Regen | Strategic Planning & Regen | Director of Place Assistant Director (Day Rates) Commissioning Director | Paul Pawa | 0 - 20 Days | £968.06 | £980.64 | £12.58 | 1.30% | | n/a | DRS Contract | SPR 1 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 2 Strategic Planning & Regen | Strategic Planning & Regen | Director of Place Assistant Director (Day Rates) Commissioning Director | Paul Pawa | Projects 21 - 60 Days | £894.83 | £906.46 | £11.63 | 1.30% | | n/a | DRS Contract | SPR 2 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 3 Strategic Planning & Regen | Strategic Planning & Regen | Director of Place Assistant Director (Day Rates) Commissioning Director | Paul Pawa | Projects 60 days + | £847.53 | £858.55 | £11.02 | 1.30% | | n/a | DRS Contract | SPR 3 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 4 Strategic Planning & Regen | Strategic Planning & Regen | Director of Place Assistant Director (Hourly Rates) Commissioning Director | Paul Pawa | 0 - 20 Days | £134.45 | £136.20 | £1.75 | 1.30% | | n/a | DRS Contract | SPR 4 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 5 Strategic Planning & Regen | Strategic Planning & Regen | Director of Place Assistant Director (Hourly Rates) Commissioning Director | Paul Pawa | Projects 21 - 60 Days | £124.28 | £125.89 | £1.61 | 1.29% | | n/a | DRS Contract | SPR 5 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 6 Strategic Planning & Regen | Strategic Planning & Regen | Director of Place Assistant Director (Hourly Rates) Commissioning Director | Paul Pawa | Projects 60 days + | £117.71 | £119.24 | £1.53 | 1.30% | | n/a | DRS Contract | SPR 6 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 7 Strategic Planning & Regen | Strategic Planning & Regen | Head of Regeneration / Head of Service / Regeneration Transport Manager / Programme Director / Senior Commercial Manager (Day Rates) | Paul Pawa | 0 - 20 Days | £754.22 | £764.02 | £9.80 | 1.30% | | n/a | DRS Contract | SPR 7 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 8 Strategic Planning & Regen | Strategic Planning & Regen | Head of Regeneration / Head of Service / Regeneration Transport Manager / Programme Director / Senior Commercial Manager (Day Rates) | Paul Pawa | Projects 21 - 60 Days | £697.97 | £707.04 | £9.07 | 1.30% | | n/a | DRS Contract | SPR 8 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 9 Strategic Planning & Regen | Strategic Planning & Regen | Head of Regeneration / Head of Service / Regeneration Transport Manager / Programme Director / Senior Commercial Manager (Day Rates) | Paul Pawa | Projects 60 days + | £659.62 | £668.19 | £8.57 | 1.30% | | n/a | DRS Contract | SPR 9 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 10 Strategic Planning & Regen | Strategic Planning & Regen | Head of Regeneration / Head of Service / Regeneration Transport Manager / Programme Director / Senior Commercial Manager (Hourly Rates) | Paul Pawa | 0 - 20 Days | £104.75 | £106.11 | £1.36 | 1.30% | | n/a | DRS Contract | SPR 10 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 11 Strategic Planning & Regen | Strategic Planning & Regen | Head of Regeneration / Head of Service / Regeneration Transport Manager / Programme Director / Senior Commercial Manager (Hourly Rates) | Paul Pawa | Projects 21 - 60 Days | £96.94 | £98.20 | £1.26 | 1.30% | | n/a | DRS Contract | SPR 11 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 12 Strategic Planning & Regen | Strategic Planning & Regen | Head of Regeneration / Head of Service / Regeneration Transport Manager / Programme Director / Senior Commercial Manager (Hourly Rates) | Paul Pawa | Projects 60 days + | £91.61 | £92.80 | £1.19 | 1.30% | | n/a | DRS Contract | SPR 12 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 13 Strategic Planning & Regen | Strategic Planning & Regen | Housing Development Partnership Manager / Planning Policy Manager / Urban Design and Heritage Manager / Skills and Enterprise Manager / Infrastructure Planning and Delivery Manager / Major Developments Team Manager / Programme Manager / Regeneration Manager / Senior Regeneration Manager / Property Support (Day Rates) | Paul Pawa | 0 - 20 Days | £626.38 | £634.52 | £8.14 | 1.30% | | n/a | DRS Contract | SPR 13 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 14 Strategic Planning & Regen | Strategic Planning & Regen | Housing Development Partnership Manager / Planning Policy Manager / Urban Design and Heritage Manager / Skills and Enterprise Manager / Infrastructure Planning and Delivery Manager / Major Developments Team Manager / Programme Manager / Regeneration Manager / Senior Regeneration Manager / Property Support (Day Rates) | Paul Pawa | Projects 21 - 60 Days | £579.08 | £586.61 | £7.53 | 1.30% | | n/a | DRS Contract | SPR 14 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 15 Strategic Planning & Regen | Strategic Planning & Regen | Housing Development Partnership Manager / Planning Policy Manager / Urban Design and Heritage Manager / Skills and Enterprise Manager / Infrastructure Planning and Delivery Manager / Major Developments Team Manager / Programme Manager / Regeneration Manager / Senior Regeneration Manager / Property Support (Day Rates) | Paul Pawa | Projects 60 days + | £548.40 | £555.53 | £7.13 | 1.30% | | n/a | DRS Contract | SPR 15 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 16 Strategic Planning & Regen | Strategic Planning & Regen | Housing Development Partnership Manager / Planning Policy Manager / Urban Design and Heritage Manager / Skills and Enterprise Manager / Infrastructure Planning and Delivery Manager / Major Developments Team Manager / Programme Manager / Regeneration Manager / Senior Regeneration Manager / Property Support (Hourly Rate) | Paul Pawa | 0 - 20 Days | £86.99 | £88.12 | £1.13 | 1.29% | | n/a | DRS Contract | SPR 16 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 17 Strategic Planning & Regen | Strategic Planning & Regen | Housing Development Partnership Manager / Planning Policy Manager / Urban Design and Heritage Manager / Skills and Enterprise Manager / Infrastructure Planning and Delivery Manager / Major Developments Team Manager / Programme Manager / Regeneration Manager / Senior Regeneration Manager / Property Support (Hourly Rate) | Paul Pawa | Projects 21 - 60 Days | £80.43 | £81.47 | £1.04 | 1.30% | | n/a | DRS Contract | SPR 17 Strategic Planning & Regen Strategic Planning & Regen |

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|----|-----------------------------------|----------------------------|--|-----------|-----------------------|---------|---------|-------|-------|--|-----|--------------|--|--|
| Re | SPR 18 Strategic Planning & Regen | Strategic Planning & Regen | Housing Development Partnership Manager / Planning Policy Manager / Urban Design and Heritage Manager / Skills and Enterprise Manager / Infrastructure Planning and Delivery Manager / Major Developments Team Manager / Programme Manager / Regeneration Manager / Senior Regeneration Manager / Property Support (Hourly Rate) | Paul Pawa | Projects 60 days + | £76.17 | £77.16 | £0.99 | 1.30% | | n/a | DRS Contract | | SPR 18 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 19 Strategic Planning & Regen | Strategic Planning & Regen | Senior Regeneration Officer / Colindale Project Manager / Housing Strategy Manager / Principal Planner (Planning Policy) / Commercial Manager / Principal Planner (MDT) (Day Rates) | Paul Pawa | 0 - 20 Days | £531.24 | £538.14 | £6.90 | 1.30% | | n/a | DRS Contract | | SPR 19 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 20 Strategic Planning & Regen | Strategic Planning & Regen | Senior Regeneration Officer / Colindale Project Manager / Housing Strategy Manager / Principal Planner (Planning Policy) / Commercial Manager / Principal Planner (MDT) (Day Rates) | Paul Pawa | Projects 21 - 60 Days | £490.88 | £497.26 | £6.38 | 1.30% | | n/a | DRS Contract | | SPR 20 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 21 Strategic Planning & Regen | Strategic Planning & Regen | Senior Regeneration Officer / Colindale Project Manager / Housing Strategy Manager / Principal Planner (Planning Policy) / Commercial Manager / Principal Planner (MDT) (Day Rates) | Paul Pawa | Projects 60 days + | £465.31 | £471.35 | £6.04 | 1.30% | | n/a | DRS Contract | | SPR 21 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 22 Strategic Planning & Regen | Strategic Planning & Regen | Senior Regeneration Officer / Colindale Project Manager / Housing Strategy Manager / Principal Planner (Planning Policy) / Commercial Manager / Principal Planner (MDT) (Hourly Rates) | Paul Pawa | 0 - 20 Days | £73.78 | £74.74 | £0.96 | 1.30% | | n/a | DRS Contract | | SPR 22 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 23 Strategic Planning & Regen | Strategic Planning & Regen | Senior Regeneration Officer / Colindale Project Manager / Housing Strategy Manager / Principal Planner (Planning Policy) / Commercial Manager / Principal Planner (MDT) (Hourly Rates) | Paul Pawa | Projects 21 - 60 Days | £68.18 | £69.06 | £0.88 | 1.29% | | n/a | DRS Contract | | SPR 23 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 24 Strategic Planning & Regen | Strategic Planning & Regen | Senior Regeneration Officer / Colindale Project Manager / Housing Strategy Manager / Principal Planner (Planning Policy) / Commercial Manager / Principal Planner (MDT) (Hourly Rates) | Paul Pawa | Projects 60 days + | £64.63 | £65.46 | £0.83 | 1.29% | | n/a | DRS Contract | | SPR 24 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 25 Strategic Planning & Regen | Strategic Planning & Regen | Regeneration Officer / Skills Development Programme Officer / Senior Planning (Planning Policy) / Senior Planner (MDT) / Senior Planning (Urban Design & Heritage) (Day Rates) | Paul Pawa | 0 - 20 Days | £435.78 | £441.44 | £5.66 | 1.30% | | n/a | DRS Contract | | SPR 25 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 26 Strategic Planning & Regen | Strategic Planning & Regen | Regeneration Officer / Skills Development Programme Officer / Senior Planning (Planning Policy) / Senior Planner (MDT) / Senior Planning (Urban Design & Heritage) (Day Rates) | Paul Pawa | Projects 21 - 60 Days | £402.68 | £407.91 | £5.23 | 1.30% | | n/a | DRS Contract | | SPR 26 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 27 Strategic Planning & Regen | Strategic Planning & Regen | Regeneration Officer / Skills Development Programme Officer / Senior Planning (Planning Policy) / Senior Planner (MDT) / Senior Planning (Urban Design & Heritage) (Day Rates) | Paul Pawa | Projects 60 days + | £380.95 | £385.89 | £4.94 | 1.30% | | n/a | DRS Contract | | SPR 27 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 28 Strategic Planning & Regen | Strategic Planning & Regen | Regeneration Officer / Skills Development Programme Officer / Senior Planning (Planning Policy) / Senior Planner (MDT) / Senior Planning (Urban Design & Heritage) (Hourly Rates) | Paul Pawa | 0 - 20 Days | £60.53 | £61.31 | £0.78 | 1.30% | | n/a | DRS Contract | | SPR 28 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 29 Strategic Planning & Regen | Strategic Planning & Regen | Regeneration Officer / Skills Development Programme Officer / Senior Planning (Planning Policy) / Senior Planner (MDT) / Senior Planning (Urban Design & Heritage) (Hourly Rates) | Paul Pawa | Projects 21 - 60 Days | £55.93 | £56.65 | £0.72 | 1.29% | | n/a | DRS Contract | | SPR 29 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 30 Strategic Planning & Regen | Strategic Planning & Regen | Regeneration Officer / Skills Development Programme Officer / Senior Planning (Planning Policy) / Senior Planner (MDT) / Senior Planning (Urban Design & Heritage) (Hourly Rates) | Paul Pawa | Projects 60 days + | £52.90 | £53.59 | £0.69 | 1.30% | | n/a | DRS Contract | | SPR 30 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 31 Strategic Planning & Regen | Strategic Planning & Regen | Business Liaison Officer / Town Centre Projects Officer / Management Accountant / Planning Officer (Planning Policy) / Planning Obligations Officer / Planning Officer (Urban Design & Heritage) (Day Rates) | Paul Pawa | 0 - 20 Days | £418.75 | £424.19 | £5.44 | 1.30% | | n/a | DRS Contract | | SPR 31 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 32 Strategic Planning & Regen | Strategic Planning & Regen | Business Liaison Officer / Town Centre Projects Officer / Management Accountant / Planning Officer (Planning Policy) / Planning Obligations Officer / Planning Officer (Urban Design & Heritage) (Day Rates) | Paul Pawa | Projects 21 - 60 Days | £387.34 | £392.37 | £5.03 | 1.30% | | n/a | DRS Contract | | SPR 32 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 33 Strategic Planning & Regen | Strategic Planning & Regen | Business Liaison Officer / Town Centre Projects Officer / Management Accountant / Planning Officer (Planning Policy) / Planning Obligations Officer / Planning Officer (Urban Design & Heritage) (Day Rates) | Paul Pawa | Projects 60 days + | £366.88 | £371.64 | £4.76 | 1.30% | | n/a | DRS Contract | | SPR 33 Strategic Planning & Regen Strategic Planning & Regen |

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|-----------------------------|------------------------------------|-----------------------------|---|----------------|-------------------------------------|--------------------------|--------------------------|-------|-------|--|---------------|--|--|--|
| Re | SPR 34 Strategic Planning & Regen | Strategic Planning & Regen | Business Liaison Officer / Town Centre Projects Officer / Management Accountant / Planning Officer (Planning Policy) / Planning Obligations Officer / Planning Officer (Urban Design & Heritage) (Hourly Rates) | Paul Pawa | 0 - 20 Days | £58.16 | £58.91 | £0.75 | 1.29% | | n/a | DRS Contract | | SPR 34 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 35 Strategic Planning & Regen | Strategic Planning & Regen | Business Liaison Officer / Town Centre Projects Officer / Management Accountant / Planning Officer (Planning Policy) / Planning Obligations Officer / Planning Officer (Urban Design & Heritage) (Hourly Rates) | Paul Pawa | Projects 21 - 60 Days | £53.79 | £54.49 | £0.70 | 1.30% | | n/a | DRS Contract | | SPR 35 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 36 Strategic Planning & Regen | Strategic Planning & Regen | Business Liaison Officer / Town Centre Projects Officer / Management Accountant / Planning Officer (Planning Policy) / Planning Obligations Officer / Planning Officer (Urban Design & Heritage) (Hourly Rates) | Paul Pawa | Projects 60 days + | £50.95 | £51.61 | £0.66 | 1.29% | | n/a | DRS Contract | | SPR 36 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 37 Strategic Planning & Regen | Strategic Planning & Regen | Support Officer (Day Rates) | Paul Pawa | 0 - 20 Days | £317.74 | £321.86 | £4.12 | 1.30% | | n/a | DRS Contract | | SPR 37 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 38 Strategic Planning & Regen | Strategic Planning & Regen | Support Officer (Day Rates) | Paul Pawa | Projects 21 - 60 Days | £294.02 | £297.84 | £3.82 | 1.30% | | n/a | DRS Contract | | SPR 38 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 39 Strategic Planning & Regen | Strategic Planning & Regen | Support Officer (Day Rates) | Paul Pawa | Projects 60 days + | £277.40 | £281.00 | £3.60 | 1.30% | | n/a | DRS Contract | | SPR 39 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 40 Strategic Planning & Regen | Strategic Planning & Regen | Support Officer (Hourly Rates) | Paul Pawa | 0 - 20 Days | £44.13 | £44.70 | £0.57 | 1.28% | | n/a | DRS Contract | | SPR 40 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 41 Strategic Planning & Regen | Strategic Planning & Regen | Support Officer (Hourly Rates) | Paul Pawa | Projects 21 - 60 Days | £40.83 | £41.36 | £0.53 | 1.29% | | n/a | DRS Contract | | SPR 41 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 42 Strategic Planning & Regen | Strategic Planning & Regen | Support Officer (Hourly Rates) | Paul Pawa | Projects 60 days + | £38.53 | £39.03 | £0.50 | 1.30% | | n/a | DRS Contract | | SPR 42 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 43 Strategic Planning & Regen | Strategic Planning & Regen | Support (Day Rates) | Paul Pawa | 0 - 20 Days | £223.98 | £226.88 | £2.90 | 1.30% | | n/a | DRS Contract | | SPR 43 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 44 Strategic Planning & Regen | Strategic Planning & Regen | Support (Day Rates) | Paul Pawa | Projects 21 - 60 Days | £207.09 | £209.78 | £2.69 | 1.30% | | n/a | DRS Contract | | SPR 44 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 45 Strategic Planning & Regen | Strategic Planning & Regen | Support (Day Rates) | Paul Pawa | Projects 60 days + | £195.59 | £198.13 | £2.54 | 1.30% | | n/a | DRS Contract | | SPR 45 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 46 Strategic Planning & Regen | Strategic Planning & Regen | Support (Hourly Rates) | Paul Pawa | 0 - 20 Days | £31.11 | £31.51 | £0.40 | 1.30% | | n/a | DRS Contract | | SPR 46 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 47 Strategic Planning & Regen | Strategic Planning & Regen | Support (Hourly Rates) | Paul Pawa | Projects 21 - 60 Days | £28.76 | £29.13 | £0.37 | 1.28% | | n/a | DRS Contract | | SPR 47 Strategic Planning & Regen Strategic Planning & Regen |
| Re | SPR 48 Strategic Planning & Regen | Strategic Planning & Regen | Support (Hourly Rates) | Paul Pawa | Projects 60 days + | £27.16 | £27.51 | £0.35 | 1.29% | | n/a | DRS Contract | | SPR 48 Strategic Planning & Regen Strategic Planning & Regen |
| Street Naming and Numbering | | | | | | | | | | | | | | |
| Re | SNN 1 Street Naming and Numbering | Street Naming and Numbering | Application for numbering a property - new development or conversion | Jessica Ferrie | Per property | £104.60 | £105.95 | £1.35 | 1.29% | | Discretionary | London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003 | | |
| Re | SNN 2 Street Naming and Numbering | Street Naming and Numbering | Application for naming a new street (Authority choice of name) | Jessica Ferrie | Per Street | £273.80 | £277.35 | £3.55 | 1.30% | | Discretionary | London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003 | | |
| Re | SNN 3 Street Naming and Numbering | Street Naming and Numbering | Application for naming a new street (Applicants choice of name adhering to SNN Policy) | Jessica Ferrie | Per Street | £327.80 | £332.06 | £4.26 | 1.30% | | Discretionary | London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003 | | |
| Re | SNN 4 Street Naming and Numbering | Street Naming and Numbering | Renaming existing street | Jessica Ferrie | Base fee per street | £400.00 | £405.20 | £5.20 | 1.30% | | Discretionary | London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003 | | |
| Re | SNN 5 Street Naming and Numbering | Street Naming and Numbering | | Jessica Ferrie | Per property for street name change | £30.00 | £30.39 | £0.39 | 1.30% | | Discretionary | London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003 | | |
| Re | SNN 6 Street Naming and Numbering | Street Naming and Numbering | Naming or renaming of buildings (Authority choice of name) | Jessica Ferrie | Per block/house | £181.20 | £183.55 | £2.35 | 1.30% | | Discretionary | London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003 | | |
| Re | SNN 7 Street Naming and Numbering | Street Naming and Numbering | Naming or renaming of buildings (Applicants choice of name, adhering to SNN Policy) | Jessica Ferrie | Per block/house | £217.44 | £220.26 | £2.82 | 1.30% | | Discretionary | London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003 | | |
| Re | SNN 8 Street Naming and Numbering | Street Naming and Numbering | Naming or renaming of Parks and Open Spaces | Jessica Ferrie | Per name | £181.20 | £183.55 | £2.35 | 1.30% | | Discretionary | London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003 | | |
| Re | SNN 11 Street Naming and Numbering | Street Naming and Numbering | Retrospective application for street naming / building naming / building numbering | Jessica Ferrie | per unit/street | As per schedule plus 30% | As per schedule plus 30% | N/A | N/A | | Discretionary | London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003 | | |
| Re | SNN 12 Street Naming and Numbering | Street Naming and Numbering | Officer hourly rate | Jessica Ferrie | per hour | £50.35 | £51.00 | £0.65 | 1.29% | | Discretionary | London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003 | | |
| Re | SNN 13 Street Naming and Numbering | Street Naming and Numbering | Confirmation of Address | Jessica Ferrie | per unit | £100.70 | £102.00 | £1.30 | 1.29% | | Discretionary | London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003 | | |

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|----|------------------------------------|-----------------------------|--|----------------|---|--|--|--------|-------|--|---------------|--|--|
| Re | SNN 14 Street Naming and Numbering | Street Naming and Numbering | Numbering new developments Fixed price plus reduced price per unit | Jessica Ferrie | 5 to 19 units - base fee | £508.49 | £515.10 | £6.61 | 1.30% | | Discretionary | London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003 | |
| Re | SNN 15 Street Naming and Numbering | Street Naming and Numbering | | Jessica Ferrie | per unit | £40.11 | £40.63 | £0.52 | 1.30% | | Discretionary | London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003 | |
| Re | SNN 16 Street Naming and Numbering | Street Naming and Numbering | Numbering new developments Fixed price plus reduced price per unit | Jessica Ferrie | 20 to 49 units - base fee | £1,116.70 | £1,131.20 | £14.50 | 1.30% | | Discretionary | London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003 | |
| Re | SNN 17 Street Naming and Numbering | Street Naming and Numbering | | Jessica Ferrie | per unit | £28.71 | £29.08 | £0.37 | 1.30% | | Discretionary | London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003 | |
| Re | SNN 18 Street Naming and Numbering | Street Naming and Numbering | Numbering new developments Fixed price plus reduced price per unit | Jessica Ferrie | 50 to 100 units - base fee | £1,922.49 | £1,947.40 | £24.91 | 1.30% | | Discretionary | London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003 | |
| Re | SNN 19 Street Naming and Numbering | Street Naming and Numbering | | Jessica Ferrie | per unit | £20.96 | £21.23 | £0.27 | 1.29% | | Discretionary | London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003 | |
| Re | SNN 20 Street Naming and Numbering | Street Naming and Numbering | Numbering new developments Fixed price plus reduced price per unit | Jessica Ferrie | 100 plus units - base fee | £2,156.12 | £2,184.10 | £27.98 | 1.30% | | Discretionary | London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003 | |
| Re | SNN 21 Street Naming and Numbering | Street Naming and Numbering | | Jessica Ferrie | per additional unit | £13.98 | £14.15 | £0.17 | 1.24% | | Discretionary | London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003 | |
| Re | SNN 22 Street Naming and Numbering | Street Naming and Numbering | Application for Renumbering existing property | Jessica Ferrie | Per Unit | £125.52 | £127.10 | £1.58 | 1.26% | | Discretionary | London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003 | |
| Re | SNN 23 Street Naming and Numbering | Street Naming and Numbering | Numbering new developments Fixed price plus reduced price per unit | Jessica Ferrie | Above 50 | £508.49 | £515.10 | £6.61 | 1.30% | | Discretionary | London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003 | |
| Re | SNN 24 Street Naming and Numbering | Street Naming and Numbering | Written (letter or email) confirmation of official address or additional copies of official notification letter | Jessica Ferrie | Per application reference | £31.56 | £31.90 | £0.34 | 1.08% | | Discretionary | London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003 | |
| Re | SNN 25 Street Naming and Numbering | Street Naming and Numbering | Amendment to officially agreed addresses due to change in plot numbers, plot positions, building number - only available within 6 months of decision | Jessica Ferrie | | £60 plus £6 per unit | £60.50 plus £6 per unit | £0.50 | 0.83% | | Discretionary | London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003 | |
| Re | SNN 26 Street Naming and Numbering | Street Naming and Numbering | Site visit | Jessica Ferrie | per visit | £151.05 | £153.00 | £1.95 | 1.29% | | Discretionary | London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003 | |
| Re | SNN 27 Street Naming and Numbering | Street Naming and Numbering | Direct action | Jessica Ferrie | Cost of any direct action to be recovered including | Cost of any direct action to be recovered including officers time, site visits conducted and any contractor costs incurred | Cost of any direct action to be recovered including officers time, site visits conducted and any contractor costs incurred | N/A | N/A | | Discretionary | London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003 | |

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

| Fee/Charge Title | Description | Unit of Measure | Charges 2020/21 | Charges 2021/22 | Change from prior year (actual) | Change from prior year (%) | Comments | Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product) | Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary) |
|--------------------------|---|-----------------|---|--|---------------------------------|----------------------------|-----------------------|---|--|
| EH 1 Completion of Works | To carry out work(s) in default of a notice recipient | per case | All costs to be recorded on an hourly rate up to £88.88 from non compliance visit and charged accordingly | All costs to be recorded on an hourly rate up to £91.33 from non compliance visit and charged accordingly plus reasonable cost of works | | | increase in DRS rates | Local Government (Miscellaneous Provisions(Act 1982 | Statutory cost recovery |
| EH 2 Completion of Works | Empty Property Agency Service | per case | Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £175 | Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £177.28 | 28 on minimum fee | 1.30% | inflation | Local Government Act 2003 Localism Act 2011 | Discretionary |
| EH 3 Completion of Works | Voluntary Works In Default Service | per case | Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £175 | Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £177.28 | 28 on minimum fee | 1.30% | inflation | Local Government Act 2003 Localism Act 2011 | Discretionary |
| EH 5 Housing Reports | Inspection of house in multiple occupation and provision of inspection report e.g. HHSRS inspection to meet visa requirements or on a consultancy basis | Each | £317 plus hourly rate of up to £88 for revisits and/or additional advice | £321.12 plus hourly rate of up to £91.33 for revisits and/or additional advice | £4.12 | 1.30% | inflation | Local Government Act 2003 Localism Act 2011 | Discretionary |
| EH 6 Housing Reports | Housing Consultation fee | Each | £103 (additional fees charged over two hours at up to £62.61/hour) | £104.34(additional fees charged over two hours at up to £91.33/hour) | £1.34 | 1.30% | inflation | Local Government Act 2003 Localism Act 2011 | Discretionary |
| EH 7 Housing Reports | Rent Repayment Order Support Service | Each | £103 (additional fees charged over two hours at up to £62.61/hour) | £104.34(additional fees charged over two hours at up to £91.33/hour) | £1.34 | 1.30% | inflation | Local Government Act 2003 Localism Act 2011 | Discretionary |
| EH 8 Housing Reports | Inspection of single occupied dwelling and provision of inspection report e.g. HHSRS inspection to meet visa requirements or on a consultancy basis | Each | £253 plus hourly rate of up to £88.88 for revisits and/or additional advice | £256.29 plus hourly rate of up to £91.33 for revisits and/or additional advice | £3.29 | 1.30% | inflation | Local Government Act 2003 Localism Act 2011 | Discretionary |
| EH 9 Housing Reports | HMO Set Up Advice Service | Each | £463 plus hourly rate of up to £88.88 for revisits and/or additional advice | £469.02 plus hourly rate of up to £91.33 for revisits and/or additional advice | £6.02 | 1.30% | inflation | Local Government Act 2003 Localism Act 2011 | Discretionary |

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|-----------------------|---|------|--|--|-------|-------|-----------------------|---|-------------------------|
| EH 10 Housing Reports | Fire risk assessment for standard HMO | Each | £617 for a standard HMO plus hourly rate of up to £88.88 for revisits and/or additional advice | £625.02 for a standard HMO plus hourly rate of up to £91.33 for revisits and/or additional advice | £8.02 | 1.30% | inflation | Local Government Act 2003 Localism Act 2011 | Discretionary |
| EH 11 Housing Act | Waiver of fee for notices i.e. Improvement Notice, Suspended Improvement Order, Prohibition Order, Emergency Prohibition Order, Suspended Prohibition Order, Emergency Remedial Action excluding the cost of all /any works completed/certificate s obtained. | Each | Fee waived if accredited secured with the London Landlord Accreditation Scheme within 3 months of notice/order service and membership number forwarded to LBB. | Fee waived if accredited secured with the London Landlord Accreditation Scheme within 3 months of notice/order service and membership number forwarded to LBB. | £0.00 | 0.00% | | section 50 Housing Act 2004 | Statutory cost recovery |
| EH 12 Housing Act | Service of an Improvement Notice | Each | £511.00 | £517.64 | £6.64 | 1.30% | inflation | section 50 Housing Act 2004 | Statutory cost recovery |
| EH 13 Housing Act | Service of a Suspended Improvement Notice | Each | £511.00 | £517.64 | £6.64 | 1.30% | inflation | section 50 Housing Act 2004 | Statutory cost recovery |
| EH 14 Housing Act | Service of a Prohibition Order | Each | £444.00 | £449.77 | £5.77 | 1.30% | inflation | section 50 Housing Act 2004 | Statutory cost recovery |
| EH 15 Housing Act | Service of a Suspended Prohibition Order | Each | £444.00 | £449.77 | £5.77 | 1.30% | inflation | section 50 Housing Act 2004 | Statutory cost recovery |
| EH 16 Housing Act | Service of an Emergency Prohibition Order | Each | £444.00 | £449.77 | £5.77 | 1.30% | inflation | section 50 Housing Act 2004 | Statutory cost recovery |
| EH 17 Housing Act | Service of a Demolition Order | Each | Cost of administration and works up to hourly rate of £88.88 | Cost of administration up to hourly rate of £91.33 plus reasonable cost of works | | | increase in DRS rates | section 50 Housing Act 2004 | Statutory cost recovery |
| EH 18 Housing Act | Taking Emergency Remedial Action | Each | £446 plus the cost of work | £451.8 plus the reasonable cost of work | £5.80 | 1.30% | inflation | section 50 Housing Act 2004 | Statutory cost recovery |
| EH 19 Housing Act | Add on fee to notice/order cost if electrical certificate is obtained | Each | Actual cost plus administration costs up to £51.00/hour. | Actual cost plus administration costs up to £52.77/hour. | | | increase in DRS rates | section 50 Housing Act 2004 | Statutory cost recovery |
| EH 20 Housing Act | Add on fee to notice/order cost if a gas certificate is obtained | Each | Actual cost plus administration costs up to £51.00/hour. | Actual cost plus administration costs up to £52.77/hour. | | | increase in DRS rates | section 50 Housing Act 2004 | Statutory cost recovery |
| EH 21 Housing Act | Add on fee to notice/order cost if legal advice is obtained e.g. to interpret leasehold/freehold responsibilities | Each | Actual cost plus administration costs up to £51.00/hour. | Actual cost plus administration costs up to £52.77/hour. | | | increase in DRS rates | section 50 Housing Act 2004 | Statutory cost recovery |
| EH 22 Housing Act | Add on fee to notice/order cost if a structural engineers report is obtained | Each | Actual cost plus administration costs up to £51.00/hour. | Actual cost plus administration costs up to £52.77/hour. | | | increase in DRS rates | section 50 Housing Act 2004 | Statutory cost recovery |
| EH 23 Housing Act | Copying grant files and postage | Each | 10 pence per sheet plus postage costs. | | | | | section 50 Housing Act 2004 | Statutory cost recovery |
| EH 24 Housing Act | Review of Suspended Prohibition Order | Each | £330.00 | £334.29 | £4.29 | 1.30% | inflation | section 50 Housing Act 2004 | Statutory cost recovery |
| EH 25 Housing Act | Review of Suspended Improvement Notice | Each | £325.00 | £329.23 | £4.23 | 1.30% | inflation | section 50 Housing Act 2004 | Statutory cost recovery |
| EH 26 Housing Act | Hazard Awareness Notice | Each | £300.00 | £303.90 | £3.90 | 1.30% | inflation | section 50 Housing Act 2004 | Statutory cost recovery |
| EH 27 Housing Act | Copying enforcement files and postage | Each | 10 pence per sheet plus postage costs. | 10.13 pence per sheet plus postage costs. | £0.13 | 1.30% | inflation | | |

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|----------------------------------|---|-----------------|-----------|-----------|--------|-------|-----------|-----------------------------|-------------------------|
| EH 28 Mandatory HMO Licensing | New Licence fee up to 5 units of accommodation (paper application) for 5 years | Per HMO (F1+F2) | £1,386.00 | £1,404.02 | £18.02 | 1.30% | inflation | section 63 Housing Act 2004 | Statutory cost recovery |
| | | Fee 1 | £640.00 | £648.32 | £8.32 | 1.30% | inflation | | |
| | | Fee 2 | £746.00 | £755.70 | £9.70 | 1.30% | inflation | | |
| EH 29 Mandatory HMO Licensing | Assisted New Licence fee up to 5 units of accommodation (paper application) for 5 years | Per HMO (F1+F2) | £1,477.00 | £1,496.20 | £19.20 | 1.30% | inflation | section 63 Housing Act 2004 | Statutory cost recovery |
| | | Fee 1 | £747.00 | £756.71 | £9.71 | 1.30% | inflation | | |
| | | Fee 2 | £730.00 | £739.49 | £9.49 | 1.30% | inflation | | |
| EH 30 Mandatory HMO Licensing | New Licence fee up to 5 units of accommodation (on-line application - when available) for 5 years | Per HMO (F1+F2) | £1,247.00 | £1,263.21 | £16.21 | 1.30% | inflation | section 63 Housing Act 2004 | Statutory cost recovery |
| | | Fee 1 | £576.00 | £583.49 | £7.49 | 1.30% | inflation | | |
| | | Fee 2 | £671.00 | £679.72 | £8.72 | 1.30% | inflation | | |
| EH 31 Mandatory HMO Licensing | Assisted New Licence fee up to 5 units of accommodation (online application-when available) for 5 years | Per HMO (F1+F2) | £1,330.00 | £1,347.29 | £17.29 | 1.30% | inflation | section 63 Housing Act 2004 | Statutory cost recovery |
| | | Fee 1 | £675.00 | £683.78 | £8.78 | 1.30% | inflation | | |
| | | Fee 2 | £655.00 | £663.52 | £8.52 | 1.30% | inflation | | |
| EH 32 Mandatory HMO Licensing | New HMO Licensing Fee for a 1 year licence (paper application) | Per HMO (F1+F2) | £834.00 | £844.84 | £10.84 | 1.30% | inflation | section 63 Housing Act 2004 | Statutory cost recovery |
| | | Fee 1 | £625.00 | £633.13 | £8.13 | 1.30% | inflation | | |
| | | Fee 2 | £209.00 | £211.72 | £2.72 | 1.30% | inflation | | |
| EH 33 Mandatory HMO Licensing | New HMO Licensing Assisted fee for a 1 year licence (paper application) | Per HMO (F1+F2) | £969.00 | £981.60 | £12.60 | 1.30% | inflation | section 63 Housing Act 2004 | Statutory cost recovery |
| | | Fee 1 | £760.00 | £769.88 | £9.88 | 1.30% | inflation | | |
| | | Fee 2 | £209.00 | £211.72 | £2.72 | 1.30% | inflation | | |
| EH 34 Mandatory HMO Licensing | New HMO Licensing Fee for a 1 year licence (on line application) | Per HMO (F1+F2) | £772.00 | £782.04 | £10.04 | 1.30% | inflation | section 63 Housing Act 2004 | Statutory cost recovery |
| | | Fee 1 | £563.00 | £570.32 | £7.32 | 1.30% | inflation | | |
| | | Fee 2 | £209.00 | £211.72 | £2.72 | 1.30% | inflation | | |
| EH 35 Mandatory HMO Licensing | New HMO Licensing Assisted fee for a 1 year licence (on line application) | Per HMO (F1+F2) | £890.00 | £901.57 | £11.57 | 1.30% | inflation | section 63 Housing Act 2004 | Statutory cost recovery |
| | | Fee 1 | £681.00 | £689.85 | £8.85 | 1.30% | inflation | | |
| | | Fee 2 | £209.00 | £211.72 | £2.72 | 1.30% | inflation | | |

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|-------------------------------|---|------------------|-----------|---------------|--------|-------|-----------|-----------------------------|-------------------------|
| EH 36 Mandatory HMO Licensing | Discount for accredited landlords | Per HMO | 10.00% | 10% off fee 1 | | 0.00% | | | |
| EH 37 Mandatory HMO Licensing | Discount for registered charities | Per HMO | 10.00% | 10% off fee 1 | | 0.00% | | | |
| EH 38 Mandatory HMO Licensing | Renewal fee up to 5 units of accommodation (paper application) for 5 years | Per HMO (F1+F2) | £1,220.00 | £1,235.86 | £15.86 | 1.30% | inflation | section 63 Housing Act 2004 | Statutory cost recovery |
| | | Fee 1 | £474.00 | £480.16 | £6.16 | 1.30% | inflation | | |
| | | Fee 2 | £746.00 | £755.70 | £9.70 | 1.30% | inflation | | |
| EH 39 Mandatory HMO Licensing | Assisted Renewal fee up to 5 units of accommodation (paper application)for 5 years | Per HMO (F1+F2) | £1,266.00 | £1,282.46 | £16.46 | 1.30% | inflation | section 63 Housing Act 2004 | Statutory cost recovery |
| | | Fee 1 | £520.00 | £526.76 | £6.76 | 1.30% | inflation | | |
| | | Fee 2 | £746.00 | £755.70 | £9.70 | 1.30% | inflation | | |
| EH 40 Mandatory HMO Licensing | Renewal fee up to 5 units of accommodation (on-line application, when introduced) for 5 years | Per HMO (F1+F2) | £1,098.00 | £1,112.27 | £14.27 | 1.30% | inflation | section 63 Housing Act 2004 | Statutory cost recovery |
| | | Fee 1 | £427.00 | £432.55 | £5.55 | 1.30% | inflation | | |
| | | Fee 2 | £671.00 | £679.72 | £8.72 | 1.30% | inflation | | |
| EH 41 Mandatory HMO Licensing | Assisted Renewal fee up to 5 units of accommodation (on-line application, when introduced)for 5 years | Per HMO (F1+F2) | £1,140.00 | £1,154.82 | £14.82 | 1.30% | inflation | section 63 Housing Act 2004 | Statutory cost recovery |
| | | Fee 1 | £467.00 | £473.07 | £6.07 | 1.30% | inflation | | |
| | | Fee 2 | £673.00 | £681.75 | £8.75 | 1.30% | inflation | | |
| EH 42 Mandatory HMO Licensing | Renewal fee up to 5 units of accommodation (paper application) for 1 year | Per HMO (F1+F2) | £802.00 | £812.43 | £10.43 | 1.30% | inflation | section 63 Housing Act 2004 | Statutory cost recovery |
| | | Fee 1 | £475.00 | £481.18 | £6.18 | 1.30% | inflation | | |
| | | Fee 2 | £327.00 | £331.25 | £4.25 | 1.30% | inflation | | |
| EH 43 Mandatory HMO Licensing | Assisted Renewal fee up to 5 units of accommodation (paper application)for 1 year | Per HMO (F1+F2) | £850.00 | £861.05 | £11.05 | 1.30% | inflation | section 63 Housing Act 2004 | Statutory cost recovery |
| | | Fee 1 | £520.00 | £526.76 | £6.76 | 1.30% | inflation | | |
| | | Fee 2 | £330.00 | £334.29 | £4.29 | 1.30% | inflation | | |
| EH 44 Mandatory HMO Licensing | HMO Licensing Renewal fee for a 1 year licence (on line application, when introduced) | Per HMO (F1+F2) | £637.00 | £645.28 | £8.28 | 1.30% | inflation | section 63 Housing Act 2004 | Statutory cost recovery |
| | | Fee 1 | £428.00 | £433.56 | £5.56 | 1.30% | inflation | | |
| | | Fee 2 | £209.00 | £211.72 | £2.72 | 1.30% | inflation | | |
| EH 45 Mandatory HMO Licensing | HMO Licensing Assisted Renewal fee for a 1 year licence (on line application, when introduced) | Per HMO (F1+F2) | £676.00 | £684.79 | £8.79 | 1.30% | inflation | section 63 Housing Act 2004 | Statutory cost recovery |
| | | Fee 1 | £467.00 | £473.07 | £6.07 | 1.30% | inflation | | |
| | | Fee 2 | £209.00 | £211.72 | £2.72 | 1.30% | inflation | | |
| EH 46 Mandatory HMO Licensing | Fee associated with an abortive visit | Per visit to HMO | £77.50 | £78.51 | £1.01 | 1.30% | inflation | | |

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|-------------------------------|---|--------------|--|---|-------|-------|-----------|-----------------------------|-------------------------|
| EH 47 Mandatory HMO Licensing | Each extra unit of accommodation over 5 units (assuming a standard fee is for up to a 5 room HMO) | Per unit | £26.50 | £26.84 | £0.34 | 1.28% | inflation | section 63 Housing Act 2004 | Statutory cost recovery |
| EH 48 Mandatory HMO Licensing | Licence holder changing nominated manager | Per request | £0.00 | £0.00 | £0.00 | 0.00% | | section 63 Housing Act 2004 | Statutory cost recovery |
| EH 49 Mandatory HMO Licensing | Change in Licence holder | Per request | £0.00 | £0.00 | £0.00 | 0.00% | | section 63 Housing Act 2004 | Statutory cost recovery |
| EH 50 Mandatory HMO Licensing | Recovery fee for dishonoured cheque | Each | £53.90 | £54.60 | £0.70 | 1.30% | inflation | section 63 Housing Act 2004 | Statutory cost recovery |
| EH 51 Mandatory HMO Licensing | HMO Licensing pre inspection refund (to cover preliminary administration costs) | Each licence | Fee 2 will not be charged and a refund will be considered if a property has not been inspected. £59 will be retained of Fee 1 to cover the Council's administrative costs. | Fee 2 will not be charged and a refund will be considered if a property has not been inspected. £59.77 will be retained of Fee 1 to cover the Council's administrative costs. | £0.77 | 1.30% | inflation | section 63 Housing Act 2004 | Statutory cost recovery |
| EH 52 Mandatory HMO Licensing | HMO Licensing post inspection, where no paperwork is drafted refund (to cover preliminary administration costs and inspecting officer costs) | Each licence | Fee 2 will not be charged. £282 will be retained of Fee 1 to cover the Council's administrative costs. | Fee 2 will not be charged. £285.67 will be retained of Fee 1 to cover the Council's administrative costs. | £3.67 | 1.30% | inflation | section 63 Housing Act 2004 | Statutory cost recovery |
| EH 53 Mandatory HMO Licensing | HMO Licensing post inspection refund when the property is found not to be licensable (to cover preliminary administration costs and inspection) | Each licence | Fee 2 will not be charged. £170 will be retained of Fee 1 to cover the Council's administrative costs. | Fee 2 will not be charged. £172.21 will be retained of Fee 1 to cover the Council's administrative costs. | £2.21 | 1.30% | inflation | section 63 Housing Act 2004 | Statutory cost recovery |
| EH 54 Mandatory HMO Licensing | Refund clarification for revocations | Each licence | Where an HMO licence is revoked there is no refund | Where an HMO licence is revoked there is no refund | £0.00 | 0.00% | | section 63 Housing Act 2004 | Statutory cost recovery |
| EH 55 Mandatory HMO Licensing | HMO Licensing additional fee for failure to pay 2nd HMO licensing fee within 48 hours of request | Each licence | £15.50 on top of Fee 2 | £15.70 on top of Fee 2 | £0.20 | 1.30% | inflation | section 63 Housing Act 2004 | Statutory cost recovery |

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotmen

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2021/22

Department: **Estates**
Area: **Colindale Offices**

| Reference/ Area | Fee/Charge Title | Area | Description | Unit of Measure | Charges 2020/21 | Charges 2021/22 | Change from prior year (actual) | Change from prior year (%) |
|----------------------------------|---|-------------------|-----------------------------|----------------------|-----------------|-----------------|---------------------------------|----------------------------|
| Whole Conference Room | Proposed rates (Full day - 13 hours) | Colindale Offices | Full day | 13hrs (8am to 9pm) | £1,100.00 | £1,100.00 | £0.00 | |
| Large Section of Conference Room | Proposed rates (Full day - 13 hours) | Colindale Offices | Full day | 13hrs (8am to 9pm) | £800.00 | £800.00 | £0.00 | |
| Small Section of Conference Room | Proposed rates (Full day - 13 hours) | Colindale Offices | Full day | 13hrs (8am to 9pm) | £350.00 | £350.00 | £0.00 | |
| Meeting Room 1 | Proposed rates (Full day - 13 hours) | Colindale Offices | Full day | 13hrs (8am to 9pm) | £165.00 | £165.00 | £0.00 | |
| Meeting Room 2 | Proposed rates (Full day - 13 hours) | Colindale Offices | Full day | 13hrs (8am to 9pm) | £100.00 | £100.00 | £0.00 | |
| Meeting Room 3 | Proposed rates (Full day - 13 hours) | Colindale Offices | Full day | 13hrs (8am to 9pm) | £135.00 | £135.00 | £0.00 | |
| Entire Facility | Proposed rates (Full day - 13 hours) | Colindale Offices | Full day | 13hrs (8am to 9pm) | £2,000.00 | £2,000.00 | £0.00 | |
| Whole Conference Room | Proposed rates (Half day - 6.5 hours between 8am and 9pm) | Colindale Offices | Half Day | 6.5 hrs (8am to 9pm) | £550.00 | £550.00 | £0.00 | |
| Large Section of Conference Room | Proposed rates (Half day - 6.5 hours between 8am and 9pm) | Colindale Offices | Half Day | 6.5 hrs (8am to 9pm) | £400.00 | £400.00 | £0.00 | |
| Small Section of Conference Room | Proposed rates (Half day - 6.5 hours between 8am and 9pm) | Colindale Offices | Half Day | 6.5 hrs (8am to 9pm) | £175.00 | £175.00 | £0.00 | |
| Meeting Room 1 | Proposed rates (Half day - 6.5 hours between 8am and 9pm) | Colindale Offices | Half Day | 6.5 hrs (8am to 9pm) | £85.00 | £85.00 | £0.00 | |
| Meeting Room 2 | Proposed rates (Half day - 6.5 hours between 8am and 9pm) | Colindale Offices | Half Day | 6.5 hrs (8am to 9pm) | £50.00 | £50.00 | £0.00 | |
| Meeting Room 3 | Proposed rates (Half day - 6.5 hours between 8am and 9pm) | Colindale Offices | Half Day | 6.5 hrs (8am to 9pm) | £70.00 | £70.00 | £0.00 | |
| Entire Facility | Proposed rates (Half day - 6.5 hours between 8am and 9pm) | Colindale Offices | Half Day | 6.5 hrs (8am to 9pm) | £1,000.00 | £1,000.00 | £0.00 | |
| Whole Conference Room | Proposed rates (Full day - 13 hours) | Colindale Offices | Full Day Registered Charity | 13hrs (8am to 9pm) | £220.00 | £220.00 | £0.00 | |
| Large Section of Conference Room | Proposed rates (Full day - 13 hours) | Colindale Offices | Full Day Registered Charity | 13hrs (8am to 9pm) | £160.00 | £160.00 | £0.00 | |
| Small Section of Conference Room | Proposed rates (Full day - 13 hours) | Colindale Offices | Full Day Registered Charity | 13hrs (8am to 9pm) | £70.00 | £70.00 | £0.00 | |
| Meeting Room 1 | Proposed rates (Full day - 13 hours) | Colindale Offices | Full Day Registered Charity | 13hrs (8am to 9pm) | £33.00 | £33.00 | £0.00 | |
| Meeting Room 2 | Proposed rates (Full day - 13 hours) | Colindale Offices | Full Day Registered Charity | 13hrs (8am to 9pm) | £20.00 | £20.00 | £0.00 | |
| Meeting Room 3 | Proposed rates (Full day - 13 hours) | Colindale Offices | Full Day Registered Charity | 13hrs (8am to 9pm) | £27.00 | £27.00 | £0.00 | |
| Entire Facility | Proposed rates (Full day - 13 hours) | Colindale Offices | Full Day Registered Charity | 13hrs (8am to 9pm) | £400.00 | £400.00 | £0.00 | |
| Whole Conference Room | Proposed rates (Half day - 6.5 hours between 8am and 9pm) | Colindale Offices | Half Day Registered Charity | 6.5 hrs (8am to 9pm) | £110.00 | £110.00 | £0.00 | |

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|----------------------------------|---|-------------------|-----------------------------|----------------------|---------|---------|-------|--|
| Large Section of Conference Room | Proposed rates (Half day - 6.5 hours between 8am and 9pm) | Colindale Offices | Half Day Registered Charity | 6.5 hrs (8am to 9pm) | £80.00 | £80.00 | £0.00 | |
| Small Section of Conference Room | Proposed rates (Half day - 6.5 hours between 8am and 9pm) | Colindale Offices | Half Day Registered Charity | 6.5 hrs (8am to 9pm) | £35.00 | £35.00 | £0.00 | |
| Meeting Room 1 | Proposed rates (Half day - 6.5 hours between 8am and 9pm) | Colindale Offices | Half Day Registered Charity | 6.5 hrs (8am to 9pm) | £17.00 | £17.00 | £0.00 | |
| Meeting Room 2 | Proposed rates (Half day - 6.5 hours between 8am and 9pm) | Colindale Offices | Half Day Registered Charity | 6.5 hrs (8am to 9pm) | £10.00 | £10.00 | £0.00 | |
| Meeting Room 3 | Proposed rates (Half day - 6.5 hours between 8am and 9pm) | Colindale Offices | Half Day Registered Charity | 6.5 hrs (8am to 9pm) | £14.00 | £14.00 | £0.00 | |
| Entire Facility | Proposed rates (Half day - 6.5 hours between 8am and 9pm) | Colindale Offices | Half Day Registered Charity | 6.5 hrs (8am to 9pm) | £200.00 | £200.00 | £0.00 | |

Fees and Charges 2021/22

Department: Estates
Area: Hendon Town Hall Parties, Fairs and Events

| Reference/ Area | Fee/Charge Title | Area | Description | Unit of Measure | Charges 2020/21 | Charges 2021/22 | Change from prior year (actual) | Change from prior year (%) | Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product) | Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary) |
|-------------------|---|------------------|-------------------|----------------------|-----------------|-----------------|---------------------------------|----------------------------|---|--|
| Council Chamber | Proposed rates (Full day - 13 hours) | Hendon Town Hall | Mon-Fri full day | 13hrs (8am to 9pm) | £845.00 | £845.00 | £0.00 | 0.00% | s93 Local Government Act 2003/Localism Act | Discretionary |
| Council Chamber | Proposed rates (Full day - 13 hours) | Hendon Town Hall | Saturday full day | 13hrs (8am to 9pm) | £845.00 | £845.00 | £0.00 | 0.00% | s93 Local Government Act 2003/Localism Act | Discretionary |
| Council Chamber | Proposed rates (Full day - 13 hours) | Hendon Town Hall | Sunday full day | 13hrs (8am to 9pm) | £900.00 | £900.00 | £0.00 | 0.00% | s93 Local Government Act 2003/Localism Act | Discretionary |
| Committee rooms | Proposed rates (Full day - 13 hours) | Hendon Town Hall | Mon-Fri full day | 13hrs (8am to 9pm) | £450.00 | £450.00 | £0.00 | 0.00% | s93 Local Government Act 2003/Localism Act | Discretionary |
| Committee rooms | Proposed rates (Full day - 13 hours) | Hendon Town Hall | Saturday full day | 13hrs (8am to 9pm) | £690.00 | £690.00 | £0.00 | 0.00% | s93 Local Government Act 2003/Localism Act | Discretionary |
| Committee rooms | Proposed rates (Full day - 13 hours) | Hendon Town Hall | Sunday full day | 13hrs (8am to 9pm) | £860.00 | £860.00 | £0.00 | 0.00% | s93 Local Government Act 2003/Localism Act | Discretionary |
| Heritage rooms | Proposed rates (Full day - 13 hours) | Hendon Town Hall | Mon-Fri full day | 13hrs (8am to 9pm) | £450.00 | £450.00 | £0.00 | 0.00% | s93 Local Government Act 2003/Localism Act | Discretionary |
| Heritage rooms | Proposed rates (Full day - 13 hours) | Hendon Town Hall | Saturday full day | 13hrs (8am to 9pm) | £600.00 | £600.00 | £0.00 | 0.00% | s93 Local Government Act 2003/Localism Act | Discretionary |
| Heritage rooms | Proposed rates (Full day - 13 hours) | Hendon Town Hall | Sunday full day | 13hrs (8am to 9pm) | £750.00 | £750.00 | £0.00 | 0.00% | s93 Local Government Act 2003/Localism Act | Discretionary |
| Plus Kitchen hire | Proposed rates (Full day - 13 hours) | Hendon Town Hall | Mon-Fri full day | 13hrs (8am to 9pm) | £250.00 | £250.00 | £0.00 | 0.00% | s93 Local Government Act 2003/Localism Act | Discretionary |
| Plus Kitchen hire | Proposed rates (Full day - 13 hours) | Hendon Town Hall | Saturday full day | 13hrs (8am to 9pm) | £300.00 | £300.00 | £0.00 | 0.00% | s93 Local Government Act 2003/Localism Act | Discretionary |
| Plus Kitchen hire | Proposed rates (Full day - 13 hours) | Hendon Town Hall | Sunday full day | 13hrs (8am to 9pm) | £350.00 | £350.00 | £0.00 | 0.00% | s93 Local Government Act 2003/Localism Act | Discretionary |
| Council Chamber | Proposed rates (Half day - 6.5 hours between 8am and 9pm) | Hendon Town Hall | Mon-Fri half day | 6.5 hrs (8am to 9pm) | £360.00 | £360.00 | £0.00 | 0.00% | s93 Local Government Act 2003/Localism Act | Discretionary |
| Council Chamber | Proposed rates (Half day - 6.5 hours between 8am and 9pm) | Hendon Town Hall | Saturday half day | 6.5 hrs (8am to 9pm) | £420.00 | £420.00 | £0.00 | 0.00% | s93 Local Government Act 2003/Localism Act | Discretionary |
| Council Chamber | Proposed rates (Half day - 6.5 hours between 8am and 9pm) | Hendon Town Hall | Sunday half day | 6.5 hrs (8am to 9pm) | £450.00 | £450.00 | £0.00 | 0.00% | s93 Local Government Act 2003/Localism Act | Discretionary |
| Committee rooms | Proposed rates (Half day - 6.5 hours between 8am and 9pm) | Hendon Town Hall | Mon-Fri half day | 6.5 hrs (8am to 9pm) | £375.00 | £375.00 | £0.00 | 0.00% | s93 Local Government Act 2003/Localism Act | Discretionary |
| Committee rooms | Proposed rates (Half day - 6.5 hours between 8am and 9pm) | Hendon Town Hall | Saturday half day | 6.5 hrs (8am to 9pm) | £430.00 | £430.00 | £0.00 | 0.00% | s93 Local Government Act 2003/Localism Act | Discretionary |
| Committee rooms | Proposed rates (Half day - 6.5 hours between 8am and 9pm) | Hendon Town Hall | Sunday half day | 6.5 hrs (8am to 9pm) | £500.00 | £500.00 | £0.00 | 0.00% | s93 Local Government Act 2003/Localism Act | Discretionary |
| Heritage rooms | Proposed rates (Half day - 6.5 hours between 8am and 9pm) | Hendon Town Hall | Mon-Fri half day | 6.5 hrs (8am to 9pm) | £225.00 | £225.00 | £0.00 | 0.00% | s93 Local Government Act 2003/Localism Act | Discretionary |
| Heritage rooms | Proposed rates (Half day - 6.5 hours between 8am and 9pm) | Hendon Town Hall | Saturday half day | 6.5 hrs (8am to 9pm) | £300.00 | £300.00 | £0.00 | 0.00% | s93 Local Government Act 2003/Localism Act | Discretionary |
| Heritage rooms | Proposed rates (Half day - 6.5 hours between 8am and 9pm) | Hendon Town Hall | Sunday half day | 6.5 hrs (8am to 9pm) | £375.00 | £375.00 | £0.00 | 0.00% | s93 Local Government Act 2003/Localism Act | Discretionary |
| Plus Kitchen hire | Proposed rates (Half day - 6.5 hours between 8am and 9pm) | Hendon Town Hall | Mon-Fri half day | 6.5 hrs (8am to 9pm) | £125.00 | £125.00 | £0.00 | 0.00% | s93 Local Government Act 2003/Localism Act | Discretionary |
| Plus Kitchen hire | Proposed rates (Half day - 6.5 hours between 8am and 9pm) | Hendon Town Hall | Saturday half day | 6.5 hrs (8am to 9pm) | £150.00 | £150.00 | £0.00 | 0.00% | s93 Local Government Act 2003/Localism Act | Discretionary |
| Plus Kitchen hire | Proposed rates (Half day - 6.5 hours between 8am and 9pm) | Hendon Town Hall | Sunday half day | 6.5 hrs (8am to 9pm) | £185.00 | £185.00 | £0.00 | 0.00% | s93 Local Government Act 2003/Localism Act | Discretionary |

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011